



Jamaica Social Investment Fund Second Rural Economic Development Initiative (REDI II)

COMPONENT 1: CLIMATE RESILIENT AGRICULTURAL AND COMMUNITY TOURISM INVESTMENTS FOR RURAL ENTERPRISES APPLICATION FORM

INSTRUCTIONS

1. You may require 60 minutes to fill out this application form. Please read the 'Guidelines for Completing the Application Form' supplied with this application form BEFORE starting to fill in this form. Please read and answer ALL of the questions on the form. If the space provided is not enough you may include separate and additional pages referencing the specific question number.
2. All support documents MUST be provided. Support documents will be used for verification of information submitted on this form and for eligibility assessment.

SECTION 1: APPLICANT SUMMARY

1.1 Name of Organisation:

1.2 **Organisation Type:** Benevolent Society [] Cooperative [] Friendly Society []
 Community Based Organisation (CBO) [] Non-government Organisation [] Other []

If other, state

1.3 **Legal registration status of the group:**
 Yes [] No [] Registration in-Progress []

1.4 If Yes, a copy of the registration document **MUST** be provided

1.5 **Date of Formation:**

1.6 **Organisation's Main Area(s) of Focus:**

1.7 **Address:** **Parish:**

1.8 Mailing Address if different from above

(Please note that this will be our primary method of contact and **MUST** be accurate in order to process the application further)

1.9 Contact Person : _____ **Position** _____

Mobile Number _____ **Email Address** _____

Alternate Contact _____ **Position** _____

Mobile Number _____ **Email Address** _____

1.10 Authorized Signature: (1) _____ **Name:** _____

Title: _____

Authorized Signature (2) _____ **Name:** _____

Title: _____

1.11 Date of Application: _____

SECTION 2: PROJECT INFORMATION

2.1 ¹Project Description (please provide a short description of the proposed project activity)

2.2 List the Objectives of the project (Simple statement or statements describing what the group would like to achieve by doing this project).

1. _____

2. _____

3. _____

4. _____

¹ Applications for motor vehicles, trucks and such equipment are not applicable for funding.

2.3 Is this proposed project (a) new or, (b) part of an ongoing effort

2.4 What is the estimated total cost (JMD) for this project?

2.5 How much money (JMD) are you requesting for this project?

2.6 Please indicate what your start up income and expenditure is expected to be for the first year of the proposed project. If the space provided is not enough you may include separate and additional pages referencing the specific question number.

Description	Cost
<u>Sources of Capital</u>	
Total Source of Funds	
<u>Start-up expenses for 6 months</u>	
Total Start-up Expenses	

2.7 Who are your customers (provide name of business/person/contact #)?

2.8 Do you have evidence of firm interest from potential buyers i.e. letters of support?

No Yes (please attach)

2.9 Approximately how many persons are expected to be employed from this project?

New permanent employment: Male _____ Female _____ Total _____

New temporary employment: Male _____ Female _____ Total _____

Permanent employment sustained: Male _____ Female _____ Total _____

Temporary employment sustained: Male _____ Female _____ Total _____

2.10 How will the wider community participate in the project? No participation expected Provide raw material Workers

Other (specify) _____

2.11 JSIF requires 5% to 60% cash contribution. Please indicate the means by which the group will provide this requirement (please attach bank statements as of January 1, 2020 up to the date of application)

2.12 Commercial Bank:
NAME _____

BRANCH _____

ACCOUNT HOLDER _____

2.13 Credit Union:
NAME _____

BRANCH _____

ACCOUNT HOLDER _____

2.14 OTHER:
NAME _____

BRANCH _____

ACCOUNT HOLDER _____

2.15 What are the potential positive and negative consequences on the environment?
(Positive: e.g. Water harvesting/water conservation, soil conservation, renewable technologies, land restoration, etc. Negative: e.g. Land/soil degradation, pollution, greenhouse gas emissions)

Positive or Negative

2.16 Please Note: LAND TENURE

The project cannot help to finance the purchase of land. If JSIF is to assist with a project that involves use of land, you must state exactly what the land ownership/lease arrangements are. Please attach copies (not originals) of land titles or lease agreements. If JSIF is to construct a building the group must own or have a lease for the property of not less than 49 years a lower tenure may be considered based on the type of infrastructure.

JSIF does NOT consider building projects where land tenure is not confirmed to the community requesting the project.

SECTION 3: GROUP PROFILE

3.1 Describe your Group's Executive Committee

Name	Position of Executive	Gender	Age	Number of years served in this position	Other contact info (email or address)	Telephone number:

3.2 How many members are in the group (excluding the Executive)?

Age Groups	Males	Females	Total
Up to 30 years			
Greater than 30 years			
Subtotal			

3.3 Please state if there are persons with disabilities (PWDs) and indicate how many.

3.4 What do most people in your group do to earn a living?

Economic Activity of Group Members			
	# of members		# of members
Farming		Fishing	
Tour guide		Higgler or Transportation	
Business manager		Employee in tourism or enterprise	
Business owner		Unskilled labor	
Office, Clerical or accounting work		Unemployed	
Domestic or hotel worker		Other (specify)	
Teacher		Other (specify)	

3.5 Who will manage the project?

Key persons	Main responsibilities

3.6 What major physical assets does the group own, lease, or have clear access to and what is the approximate value (list only if more than J\$ 80,000)?

Main Asset Items	Approximate Value (J\$)

3.7 Does the group have a Business Plan for the proposed project? Yes [] , if yes, when was it prepared _____ No []

3.8 Does the Group prepare annual financial statements? Yes [] No []

3.9 If yes please attach a copy of the last statement (audited or unaudited)

3.10 Does the Group hold Annual General Meetings? Yes [] No []

3.11 (If yes, please attach a copy of the Minutes)

3.12 Does the Group hold other regular meetings more than once per year? Yes [] No []

3.13 (If yes, please attach a copy of the last two (2) meetings minutes)

**3.14 Does the group have any member/s with the technical experience needed to manage the implementation of the proposed project?
No [] Yes []
If yes, state experience:**

**3.15 Does the group or any of its members have any experience managing a small business
No [] Yes []
If yes, state experience:**

3.16 Has the group implemented any other projects in the last 5 years? No [] Yes []
(If yes, please provide brief information below)

1. _____

2. _____

3.17 Name any Organisation / Group / Person that is presently working with your group

Name of Organization/Group/Person	How is this Organisation/Group/Person helping

SECTION 4: OTHER

4.1 How did you hear about the REDI project?

Radio [] Television [] Newspaper [] JSIF's website [] Social media [] RADA [] TPDCO []
SDC [] Brochure [] Other _____

4.2 How are you going to submit this application?

(a) Email [] (b) Hand Delivery [] (c) RADA [] (d) TPDCO [] (e) SDC []
(f) Mail [] (g) JSIF's website []

4.3 Did you receive any assistance from RADA or TPDCo to complete this application form?

(a) Yes, TPDCo [] (b) Yes, RADA []
(c) Other [] Specify:

For Office Use Only

Date Form was received: _____

Form Checked by (please print name): _____

Project meets eligibility criteria: Yes _____ No _____

If No, state briefly

WHY _____