

Integrated Community Development Project (ICDP)



Entrepreneurial Grant Application guideline

ICDP Business Grants Program Guidelines

Helping passionate, innovative small businesses realize their dreams and reach new markets is the primary aim of the ICDP micro and small business grants program.

The program provides financial assistance to support innovative and market-ready products and services that will create employment and income generation

Start-ups and established businesses from any sector are welcome to apply as long as you have a great idea and a sound business proposal.

Grant categories

- Start-up
- Business expansion
 - Capacity development for existing business

Eligibility Checklist

Before you continue, please complete the checklist to determine whether your business is a good candidate for a small business grant. Applicants who do not meet the requirements or do not provide the relevant documentation will not be considered.

- Are you operating a business or have an innovative business idea within the eighteen ICDP Communities and Mount Salem.
- Are you a micro or small enterprise (Sales less 1.5 million for micro, and up to 75 million for small)
- Are you a registered business
- Is your proposal genuinely innovative, creative and does it demonstrate a strong point of difference?
- Do you hold the rights to the intellectual property for your product and/or service?
- Does your proposal demonstrate solid market potential?
- Have you been trained under JSIF alternative livelihood programmes included but not limited to business development, and vocational studies

Grant objectives

- To encourage the establishment, growth and retention of sustainable businesses within the ICDP communities
- To create employment opportunities and increase the level of business investment.
- To support innovative businesses that demonstrate solid market potential and a sound business model, including long-term financial viability.
- To foster new partnerships and collaboration between businesses and business support groups.
- The grants seek to encourage and support new, creative and diverse business activities.

What do we mean by innovation?

Innovation is not invention, nor is it doing things slightly differently to the way others are doing them already or bundling together existing products and services. Innovation means doing something in a new, creative or novel way. It may involve improving on an existing service or product that increases its utility or opens up new markets. It may mean that an idea is radically different, but equally it may mean that an idea addresses an everyday process in a revolutionary or original way.

In assessing whether your proposal is innovative, you might consider the following questions.

Does your businesses or organization:

- Satisfy a compelling and potentially need?
- Target a well-defined niche market?
- Demonstrate a significant competitive advantage over the medium term?
- Articulate the problem it is trying to solve and how it will do it?

Grant Eligibility

The ICDP Enterprise grants will be targeted at eligible micro and small enterprises within the 18 ICDP Communities (See Appendix with list of eligible communities). Applicants must be domiciled within the target communities, or have their enterprise within the community. The grant will be eligible for funding innovative business idea including starts, or existing business. It is not limited to sectors, however, the grant will only fund capital investments and will not be eligible for recurrent expenses such as wages and salaries.

Who is eligible to apply?

Micro and Small businesses from the approved communities that will make a measurable contribution to the enterprise development objectives are eligible to apply.

An applicant must:

- Be from the eligible ICDP and associate communities
- Complete Grant Application Form
- Have a strong business idea or an existing enterprise that can be enhanced with grant support
- Agree to attend all training related to capacity building

Who is not eligible to apply?

1. Franchisees, subsidiaries of larger companies, and government departments or agencies are not eligible to apply.
2. Those who are not located within the ICDP communities are ineligible to apply.
3. Employees of the JSIF Beneficiaries' of other JSIF funded business enterprise grant grants within the last 3 years

Application

As part of the sensitization process, JSIF will host meeting within the targeted communities. These meetings will facilitate questions, and demonstrations on how to complete the application for the grants. Information will also be posted to the JSIF website: www.jsif.org.

How do I apply?

To apply, simply follow these steps.

1. Collect grant application form the JSIF office, or at SDC offices in the respect parishes.
Application forms will become available after March 19, 2018.
2. Attend the general information session within your communities.
3. Complete and return sealed application forms labelled “ICDP Entrepreneurial Grant” to JSIF and select SDC offices by April 30, 2018 by 4:00 pm. No emailed applications will be accepted.
4. Attach all relevant supporting documents, including a recent photo.

Submit your application

Submit your application to JSIF. Your application must be received by the nominated closing date and time.

Assessment process

What is the assessment process?

Each application will be assessed against the enterprise development grants assessment criteria. The applications will be organized and prepared for consideration by an external review panel made up of experienced small business operators and advisors.

The panel will consider the conforming applications on a competitive and merit basis and make recommendations for approval. On the basis of these recommendations, the JSIF will advise successful applicants.

List of Eligible communities:

1. Parish	2. Community
3. St. James	4. Anchovy
	5. Granville
	6. Barrett Town
	7. Retirement
	8. Mount Salem

9.	St. Ann	10.	Steer Town
11.	Kingston & St. Andrew	12.	Denham Town
		13.	Hannah Town
		14.	Tivoli Gardens
		15.	Rema/ Wilton Gardens
		16.	Majesty Gardens
		17.	Rose Town
		18.	Greenwich Town/Newport West
19.	Maxfield Park		
20.	Clarendon	21.	Canaan Heights
22.		23.	Treadlight
24.		25.	York Town
26.	St. Catherine	27.	Ellerslie Garden
28.	Westmoreland	29.	Russia

More information

Contact : Project Manager , ICDP Enterprise Development Project

Email : www.jsif.org

Phone : 968 -4545

In person

Jamaica Social Investment Fund

11 Oxford Road (Entrance on Norwood Road)

9 to 4 pm, Monday to Friday