

JAMAICA SOCIAL INVESTMENT FUND

ISO 14001:2015 Certified



EMPLOYMENT OPPORTUNITY

The Jamaica Social Investment Fund seeks to hire suitably qualified persons in the fields of tourism or agriculture to fill the posts of **PROJECT OFFICER**.

The Second Rural Economic Development Initiative (REDI II), a project of the Government of Jamaica being implemented by the Jamaica Social Investment Fund (JSIF), mandate is to enhance market access and climate resilience of micro, small and medium-sized agriculture and community tourism enterprises. The project will have a countrywide approach in areas with good potential growth. REDI II seeks to enhance the production, service capacity and access to market of operators in agriculture and tourism. In the case of agriculture, it involves increasing crops, livestock production and productivity, marketing processing and value addition. In the case of community tourism, it involves increasing the number of visitors to community enterprises and developing more diverse value chain linkages to generate a CTE ecosystem (cluster approach).

Key Responsibilities

- Provide information in the project areas on the modalities through which agricultural and tourism rural enterprises and local institutions can participate in the REDI II project.
- Participate in local workshops and liaise with agricultural organizations and local authorities to stimulate participation and the presentation of viable subprojects to the REDI II project.
- Conduct field visit appraisal of selected subproject Applications.
- Assist with the mobilization of subproject applicants for the preparation of business plans by external entities.
- Assist the rural enterprises/subproject management financed by the REDI II project in the implementation of their subproject
- Provide feedback to the Project Manager and/or Agribusiness/Tourism Business Consultant on subproject implementation progress, constraints and possibilities for subproject implementation improvements.
- Participate in the data collection for monitoring purposes.
- Remain informed of the main agriculture and tourism policy issues in his/her professional field through liaison with the local TPDCo officers, RADA officers, the private sector and academia.
- Represent JSIF at workshops and events.
- Prepare reports which include but not limited to appraisal reports and/or monthly reports.

Required Qualifications and Experience

- Undergraduate degree in tourism management, **or** agriculture, **or** rural development, **or** small business development, **or** entrepreneurship.
- Plus, at least five (5) years' experience in the

- (i) tourism sector preferably working with community-based tourism projects, **or**
 - (ii) rural areas dealing with farmers and livestock holders; agriculture, or rural development, preferably with farmer/livestock groups.
- At least two (2) years' experience in marketing
 - (i) tourism products and services **or**
 - (ii) agriculture and/or livestock
- Experience with the growth sectors of agriculture or tourism and the issues related to rural business development **or** cooperatives, **or** within marketing organizations, would be an asset.
- Ability to coordinate community groups, stakeholders in the tourism or agriculture industry.

Required skills and Competencies

- Ability to work independently, in teams or lead a team, both cohesively and efficiently.
- Excellent interpersonal, written and oral communication skills
- Creative and innovative thinking
- Sound analytical and problem-solving skills

If you meet the requirements, please submit your application by **August 11, 2020** to:

**General Manager Corporate Services
Jamaica Social Investment Fund
11 Oxford Road (Entrance on Norwood Avenue)
Kingston 5**

Email: jobs@jsif.org

We thank all interested applicants however only persons short-listed for interviews will be contacted.