



JAMAICA SOCIAL INVESTMENT FUND

ISO 14001:2004 Certified

SPECIAL PROJECTS PROPOSAL OUTLINE



1. Basic Information

Project Title:

Name of Organization:

Address of Organization:

Location of Project:

Name of Contact Person:

Position:

Tel:

Fax:

e-mail:

2. Project Summary and Justification

Background:

Purpose:

Beneficiaries (Numbers/Gender/Geography):

Outputs & Outcomes:

Expected Impact:

Duration:

Detailed costing of the project:

Funding required of JSIF:

Selection Criteria for beneficiaries:

3. Applicant Information

Type Of Organization:

Names And Positions Of Officers In Organization:

Purpose Of Organization:

Institutional profile:

Methodology:

Goal of Project:

Objectives:

Activities and Timeframe:

Project Implementation Schedule

Main Activities	Duration (Month(s))											
	1	2	3	4	5	6	7	8	9	10	11	12
Output1:												
Bushing of embankment and sides of road	■											
Scarify/rough grading of road	■											
Clearing and instalation of outlets, and culverts	■											
Installation of kerb and channel		■										
Final grading			■									
Laying of wearing surface, double surface dressing			■									
Output 2:												
Maintenance committee established		■										
Maintenance Training, including preparation of Maintenance Plan completed			■									
-												

Project Summary (Logical Framework)

Narrative	Indicator	Means of Verification	Assumptions	Timeframe
Purpose				
Output 1:				
Output 2:				
Output 3:				

Roles And Functions Of Tutors/Counselors/Other Facilitators

Names:

Document the role of each facilitator:

Give a synopsis of each facilitator's experience:

Community Participation/Contribution – at least 11% of total project cost

List of services or other contributions (landscaping, provision of venue):

Cost of each contribution:

Schedule of when each contribution will be provided:

Source of contributions:

8. Collaboration And Alliances With Other NGO'S/Agencies:

Document any partnerships/alliances with other organizations or agencies to support this project:

9. Project Sustainability

Detailed plan with timetable on how the project will be maintained upon completion:

Each responsibility is to be documented with person assigned recorded:

Budget for this plan is to be included:

10. Budget

Item	Requested From JSIF	Organisations Contribution	Other Contributors	Total
Grand Total				

11. Evaluation and Monitoring

List the baseline indicators to be used for monitoring and evaluation

Indicate the methodology to be used for evaluation