



JAMAICA SOCIAL INVESTMENT FUND

ISO 14001:2015 CERTIFIED



“INVESTING FOR COMMUNITY DEVELOPMENT”

REQUEST FOR EXPRESSIONS OF INTEREST FOR THE PROVISION OF COORDINATION OF SPORTING EVENTS AND DATA COLLECTION

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Jamaica Social Investment Fund (JSIF) was established in 1996 as a component of the Government of Jamaica’s strategy to reduce poverty. The Fund promotes, appraises, finances and supervises social and economic infrastructure projects, including but not limited to schools, roads, agro-processing, water sanitation, health centres, community centres, scholarship programmes, internships, and capacity building training. *Expressions of Interest (EOIs)* are now invited from private sector institutions and non-governmental organizations for the *Provision of Coordination of Sporting Events and Data Collection to children and young adults from the targeted communities identified below.*

OBJECTIVE OF THE ASSIGNMENT

To conduct a sporting needs assessment in consultation with stakeholders including the SDC and Community-based Organisations and develop and execute 18 high profile sporting events targeting children and youth 10-29 years old in 18 communities (listed below) under the Integrated Community Development Project (ICDP)

Kingston & St. Andrew; Denham Town, Greenwich Town, Hannah Town, Majesty Gardens, Rema, Rose Town, Tivoli Gardens, Maxfield Park. **St. Catherine;** Ellerslie Garden. **Clarendon;** York Town, Canaan Heights, Treadlight. **St. James;** Granville, Anchovy, Barrett Town, Retirement. **St. Ann;** Steer Town. **Westmoreland;** Russia.

Expressions of Interest (EOIs) are now invited from private sector institutions and non-governmental organizations for Consultancy for Coordination of Sporting Events and Data Collection to children and young adults from the targeted communities.

Organizations responding to this EOI must provide or demonstrate the following:

- Detailed company profile with proof of registration/legal status
- Information on organizational structure and management specific to the project
- Demonstrable proof of working in the specified geographical areas
- Demonstrable proof of capability in providing events management services
- Demonstrable proof of having worked in the sporting arena to include, but not limited to, talent search and referrals, conceptualizing and execution of sporting events, and building partnerships towards benefiting sporting events
- Overall cost to conduct the suggested programme.

The Event Coordinator will be responsible for providing support to refining the design, execution and management of events, documenting results and outcomes including the collection of demographic information on participants and attendees who are 10-29 years old.

DURATION OF CONTRACT

Six (6) months

SELECTION METHOD

A Consultancy Firm will be selected using the **Consultants’ Qualifications Selection (CQS)** method in accordance with the procedures set out in the World Bank Guidelines for the Selection and Employment

of Consultants (Revised January 2011), and the Government of Jamaica Handbook of Public Sector Procedures (Revised March 13, 2014), volume 3 of 4 Procedures for the Procurement of consulting Services. *Attention of Interested Consultancy firm is drawn to the World Bank policy on eligibility; Clause 1.13(b) which states - Government-owned enterprises or institutions of the borrower's country may participate in the Borrower's country only if they can establish that they (i) are legally and financially autonomous, (ii) operate under commercial law, and (iii) are not dependent agencies of the Borrower or Sub-Borrower.*

Please visit the JSIF website, <http://www.jsif.org> to view the detailed Terms of Reference and the EOI Submission Standard Forms.

Expressions of Interest (EOIs) should be submitted in the formats provided on the EOI Submission Standard Forms and must be delivered to the address below or emailed to contracting@jsif.org at or before 4:00 p.m. on Tuesday, May 15, 2018.

**Procurement Manager
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