



# JAMAICA SOCIAL INVESTMENT FUND

ISO 14001:2004 CERTIFIED



**“INVESTING FOR COMMUNITY DEVELOPMENT”**

**Grant No. GA 26/JAM**

## REQUEST FOR EXPRESSIONS OF INTEREST

**Grant No. GA 26/JAM**

The Government of Jamaica has received funding from the Caribbean Development Bank/Basic Needs Trust Fund Sixth Programme for the implementation of sub-projects in poor underserved communities islandwide. The main purposes of this fund are;

To assist low-income communities in planning and implementing projects to improve their access to essential services through the provision of social and economic infrastructure and the opportunities for the development of skills to enhance employability. The programme provides funding in five main areas: infrastructure construction, minor maintenance for education and health facilities, skills training and upgrading, institutional strengthening, public awareness and information, and project management and implementation.

As part of the project implementation process the Jamaica Social Investment Fund will be utilising portions of the Grant resources to implement the following **technical assistance consultancy** towards the achievement of the objectives of the project.

Through the Grant, JSIF now seeks expressions of interest from suitably qualified firms or implementation teams to provide Organisational Strengthening and Institutional Capacity Building for Community Based Organisations (CBOs) that will be partnering with the JSIF for the of the following projects:

- **ORGANISATIONAL STRENGTHENING AND INSTITUTIONAL CAPACITY BUILDING FOR COMMUNITY BASED ORGANISATIONS (CBOS)**

Meet the CBO's to review capacity assessment (MONFIS) to determine relevance to the groups and other specific training needs/gaps that have not been predetermined from the initial MONFIS. Recommend and design additional training modules and material that address the further needs or gaps not determined in the initial MONFIS result.

### **1. PROJECTS**

1. **Brandon Hill and Bellair Organisational Strengthening – St. Andrew**
2. **Mavis Bank Health Centre (Citizens Association) Organisational Strengthening – St. Andrew**
3. **Osborne Store Basic School PTA Organisational Strengthening – Clarendon**
4. **Mocho Primary & Infant School PTA Organisational Strengthening – Clarendon**
5. **Gibraltar All Age School PTA Organisational Strengthening – St. Ann**
6. **Eric Malcolm Basic School PTA Organisational Strengthening – St. Ann**
7. **Litchfield Basic School PTA Organisational Strengthening – Manchester**
8. **Thornton Water Supply & Booster Station Organisational Strengthening – St. Thomas**

## 9. Crawford Primary School PTA Organisational Strengthening – St. Elizabeth

The firm or consulting team may, after evaluation, recommend additional training needs for the CBOs. In order to maintain consistency of project output and outcome, One (1) firm will be hired to deliver all interventions to the **Nine (9)** targeted CBOs.

### QUALIFICATIONS

The successful Consultant should possess a team that at the **minimum** has the following key professional staff with the qualifications listed:

The **Lead Consultant** should possess the following:

- Post-Graduate degree in Social Sciences such as Sociology, Psychology, Social Work, Social Policy, Development Studies or related discipline
- At least 5 years experience in social research , social Intervention/Project Design, implementation and/or monitoring and evaluation of such interventions

### DURATION OF CONTRACT

**Three (3) Months**

## 2. ROCKY POINT MARKET PUBLIC EDUCATION CAMPAIGN - CLARENDON

Design and implement a comprehensive behaviour change, multi-channel communication strategy clearly stipulating the expected outcomes that are within their qualitative, quantitative and time bound parameters for the market users and members of the public for behaviour change in hygiene and solid waste management practices in Rocky Point.

### QUALIFICATION

The successful Consultant should possess a team that at the **minimum** has the following key professional staff with the qualifications listed:

The **Lead Consultant** should possess the following:

- Post-Graduate degree in Communications specializing in Social and Behaviour Change or Social Marketing
- Experience in social research , social Intervention/Project Design, implementation and/or monitoring and evaluation of such interventions

### DURATION OF CONTRACT

**Six (6) Months**

## 3. ALPHA BOYS HOME BUSINESS DEVELOPMENT AND MARKETING TRAINING

Training in Marketing, Financial Management and Fundraising including how to write proposal for funding.

### QUALIFICATIONS

The successful Consultant should possess a team that at the **minimum** has the following key professional staff with the qualifications listed:

The **Lead Consultant** should possess the following:

- Post-Graduate degree in Management specializing in Marketing
- A minimum of 5 years experience in training adults. A degree in education would be an advantage

### DURATION OF CONTRACT

**Three (3) Months**

#### **4. ROCKY POINT SKILLS ASSESSMENT AND MARKET VENDOR ASSOCIATION ORGANIZATIONAL STRENGTHENING**

Conduct background research to ascertain the current levels of training to which the participants have been exposed and the likely skills to be pursued in training.

- Develop a matrix of beneficial resources available to the participants including opportunities for entrepreneurship.

#### **QUALIFICATIONS**

The successful Consultant should possess a team that at the **minimum** has the following key professional staff with the qualifications listed:

The **Lead Consultant** should possess the following:

- Post-Graduate degree in Social Sciences such as Sociology, Psychology, Social Work, Social Policy, or Development Studies
- Experience in social research , social Intervention/Project Design, implementation and/or monitoring and evaluation of such interventions

#### **DURATION OF CONTRACT**

**Six (6) Months**

The Jamaica Social Investment Fund (JSIF) now invites firms/teams to indicate their interest in providing **one or all four** services. Interested persons must provide information indicating that they are qualified to deliver the service and have experience in working with communities. In addition to resumes, your covering letter should explain exactly why you think you have the necessary skills and expertise to deliver the services.

#### **DURATION OF CONTRACT**

**Six (6) Months**

A Consultancy Firm/Team will be selected using the **Quality and Cost Based Selection (QCBS)** method in accordance with the procedures set out in Government of Jamaica Handbook of Public Sector Procedures (Revised October 2010), volume 3 of 4 Procedures for the Procurement of consulting Services.

Please visit the JSIF website, [www.jsif.org](http://www.jsif.org) to view the detailed Terms of References.

Expressions of Interest (EOI) clearly marked with the name of the service/s, curriculum vitae of team members must be delivered to the address below or emailed to [contracting@jsif.org](mailto:contracting@jsif.org) at or before **4:00 p.m. on by Monday, January 30, 2012.**

Request for Proposals will be sent **ONLY** to qualified firms/individuals/teams who have responded by the deadline

For further information please contact us at:

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