



Jamaica Social Investment Fund

REQUEST FOR EXPRESSIONS OF INTEREST

for

Consultant for Technical Assistance: Project Design, Implementation and Monitoring and Evaluation for the Bucknor Community Action Plan –Life Skills Programme,

Grant No. TF 094380 Japan Social Development Fund Grant

The Jamaica Social Investment Fund (JSIF) was established in December 1996 as a component of the Government of Jamaica's strategy to reduce and eradicate poverty. Cabinet in December 1995 approved the establishment of the JSIF as a key component of the Government's National Poverty Eradication Programme (NPEP). JSIF invests in community-based projects as a means to empowering communities and building social capital. By involving communities fully in prioritising, planning, managing and monitoring their own development projects, JSIF helps to build local capacity to sustain and extend development initiatives.

The JSIF is an autonomous government company designed to provide investments in community based projects island-wide and is a demand-driven financial intermediary. It works in partnership with communities, the private sector, non-governmental organisations (NGOs), and donor agencies, in seeking to channel benefits to the poorest communities across the country.

Background to this Assignment

Inner city communities are at the epicenter of Jamaica's growing crime and violence problem with crime rates at record levels. Crime is considered to have a significant impact on economic growth and a likely drag effect on the island's tourism sector which accounts for over 20% of GDP. The Government of Jamaica (GoJ) has placed a significant priority on community-based crime and violence prevention initiatives and has sought partnerships with multilateral and bilateral agencies to strengthen the coordinated response capacity of governmental and non-governmental actors.

Since 2006, the World Bank has been financing the Inner City Basic Services for the Poor (ICBSP) Project (US\$29.3 million), whose main objective is to improve the quality of life in 12 inner-city areas and poor urban informal settlements through improved access to basic urban infrastructure, financial services, land tenure regularization, enhanced community capacity, and improvements in public safety. The Project's Public Safety Enhancement Component finances integrated packages of consultant services, training, and technical assistance focused on both short-term mitigation and conflict resolution and medium-term social prevention and capacity enhancement interventions.

One of the key issues faced by the GOJ and the Public Safety Component of the ICBSP Project is the lack of timely and reliable local data on crime and violence, as well as available local prevention assets, which have limited the ability of communities and government agencies to develop, implement, and evaluate their community safety efforts.

With this in mind, in early 2009, the Government of Jamaica – via the Jamaica Social Investment Fund (JISF) – was awarded a US\$2.7 million Japan Social Development Fund (JSDF) Grant for additional support in carrying out Community Crime and Violence Prevention activities in communities both inside and outside the ICBSP Project.

Scope of work

Specifically, the consultant shall:

1. Conduct pre assessment activities with interested referred males and females to determine topics to be covered and curriculum development for life skills programme.
2. Conduct six (6) Life Skills workshops – To include, but not limited to relevant topics such as: **conflict resolution, reproductive health, self-esteem development, career guidance and employability skills**. The Consultant may recommend additional training hours based on the results of the training needs analysis.
3. Design, plan and integrate a recreational component into the Life Skills Programme to include 1 Sport day, 1 Fund raising event and two (2) Field trips to areas outside of Bucknor to expose participants to an alternate / new environment.
4. Design training materials that will be utilized in training sessions. Participatory and adult Learning and Action methodologies must be used to engage participants. The consultant should incorporate in the training material, aspects of (but not limited to) the following topics based on the training needs of the group:
5. Design and submit a Manual, detailing concepts covered life skills training. This manual should represent a compilation of activities and topics covered during training sessions.
6. Facilitation of end of project graduation exercise, including preparation of graduation certificates.

Qualifications and Experience

The successful Consultancy Firm /Team should possess a team that at the **minimum** has the following key professional staff with the qualifications listed:

The Lead Consultant should possess the following:

- Graduate degree (Masters or PHD) in Sociology, Psychology, Social Work, Behaviour Change Communication, Counselling Psychology, Social Work or related field
- Project Management Certification or proven qualifications in Intervention/Project Design
- Experience in participatory methods
- At least 5 years' experience in the Design, Implementation, Monitoring and Evaluation of Social Projects
- Demonstrable knowledge and experience in working with Inner city Communities
- Experience in implementing projects of similar nature.

Two key Team members should possess the following:

- Bachelor's (BSC) degree in Sociology, Psychology, Social Work, Behaviour Change Communication, Counselling Psychology, Social Work or related field
- At least 3 years' experience in the Design, Implementation, Monitoring and Evaluation of Social Projects
- Experience in participatory methods
- Demonstrable knowledge and experience in working with Inner city Communities
- Experience in implementing projects of similar nature.

Consultant company must demonstrate proficiency in the above areas such as samples of work completed previously

DURATION OF CONTRACT

Twelve (12) Months

A Consultancy Firm/Team will be selected using the **Quality and Cost Based Selection (QCBS)** method in accordance with the procedures set out in Government of Jamaica Handbook of Public Sector Procedures (Revised October 2010), volume 3 of 4 Procedures for the Procurement of consulting Services.

Please visit the JSIF website, www.jsif.org to view the detailed Terms of Reference

Expressions of Interest (EOI), curriculum vitae of team members must be delivered to the address below or emailed to contracting@jsif.org at or before 4:00 p.m. on by Monday, October 3, 2011.

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