



# Jamaica Social Investment Fund Rural Economic Development Initiative (REDI)

## PROJECT APPLICATION

Please read the 'Guidelines for Completing the Application Form' supplied with this application form BEFORE starting to fill in this form. Please read ALL of the questions on the form.

### SECTION 1: APPLICANT SUMMARY

1.2 Name of Organisation:

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1.3 Organisation Type: Benevolent Society [ ] Cooperative [ ] Friendly Society [ ]  
Community Based Organization (CBO) [ ] Non-government Organization [ ] Other [ ]

If other, state

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1.4 Date of Formation:

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1.5 Organisation's Main Area(s) of Focus:

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1.6 Address:

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**1.7 Mailing Address if different from above**

\_\_\_\_\_

(Please note that this will be our primary method of contact and must be accurate in order to process the application further)

**1.8 Parish** \_\_\_\_\_

**1.9 Contact Person:** \_\_\_\_\_ **Position** \_\_\_\_\_

**Mobile Number** \_\_\_\_\_

**Alternate Contact** \_\_\_\_\_ **Position** \_\_\_\_\_

**Mobile Number** \_\_\_\_\_

**1.10 Authorized Signatures: (1)** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**(2)** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**SECTION 2: PROJECT INFORMATION**

**2.1 Project Description** (please provide a short description of the proposed project activity)

**2.2 List the Objectives of the project** (Simple statement or statements describing what the group would like to achieve by doing this project).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**2.3 Is this proposed project (a) new [ ] or, (b) part of an ongoing effort [ ]**

**2.4 What is the estimated total cost for this project**

\_\_\_\_\_

**2.5 How much money are you requesting for this project?**

\_\_\_\_\_

**2.6 Can you provide the basic expected Income for the proposed project? No, not yet [ ] Yes [ ]**  
(insert basic information in box below)

Income class	Projected Income Year 1	Projected Income Year 2
Sales		
Services		
Other		

**2.7 Who are your customers** (be specific)?

**Do you have evidence of firm interest from potential buyers i.e. letters of support?**  
No [ ] Yes [ ] (attach)

**2.8 Approximately how many persons are expected to be employed from this project?**

Male \_\_\_\_\_ Female \_\_\_\_\_

2.9 JSIF requires a minimum 20% contribution (at least 10% in cash). Based on your project idea and cost please indicate with a tick how the Group will provide its contribution?

Cash Contribution		Provide the land	
Plan and organize sponsor signing and handing over ceremonies		Other (state)	
Clear / bush the site to accommodate construction work			
Finance costs of refreshment at ceremonies and meetings relating to the implementation of the project			
Provide venue for training			
Provide discounted labour			
Provide free labour			

2.10 What are the potential positive and negative consequences on the environment?

Positive or Negative

2.11 Who will manage the project?

Key persons	Main responsibilities

**Please Note: LAND TENURE**

The project cannot help to finance purchase of land. If JSIF is to assist with a project that involves use of land, you must state exactly what the land ownership/lease arrangements are. Please attach copies (not originals) of land titles or lease agreements. If JSIF is to construct a building the group must own or have a lease for the property of not less than 49 years. JSIF does NOT consider building projects where land tenure is not confirmed to the community requesting the project

### SECTION 3: GROUP PROFILE

#### 3.1 Describe your Group Executive Committee

Name	Position of Executive	Gender	Number of years served in this position	Other contact info (email or address)	Telephone number:

#### 3.2 How many members are in the group (excluding the Executive)?

\_\_\_\_\_

#### 3.3 What do most people in your group do to earn a living?

Economic Activity of Group Members			
	# Of members		# of members
Farming		Fishing	
Tour guide		Higgler or Transportation	
Business manager		Employee in tourism or enterprise	
Business owner		Unskilled labour	
Office, Clerical or accounting work		Unemployed	
Domestic or hotel worker		Other (specify)	
Teacher		Other (specify)	

**3.4 What major physical assets does the group own, lease, or have clear access to and what is the approximate value (list only if more than J\$ 80,000)?**

<b>Main Asset Items</b>	<b>Approximate Value (J\$)</b>

**3.5 Does the group have a Business Plan for the proposed project? Yes [ ], if yes, when was it prepared \_\_\_\_\_ No [ ]**

**3.6 Does the Group prepare annual financial statements? Yes [ ] No [ ]  
If yes please attach a copy of the last statement (audited or unaudited)**

**3.7 Does the Group hold Annual General Meetings? Yes [ ] No [ ]  
(If yes, please attach a copy of the Minutes)**

**3.8 Does the Group hold other regular meetings more than once per year? Yes [ ] No [ ]  
(If yes, please attach a copy of the last two (2) meetings minutes)**

**3.9 Has the group implemented any other projects in the last 5 years? No [ ] Yes [ ]  
(If yes, please provide brief information below)**

**1.**

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2.

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3.10 Name any Organisation / Group / Person that is presently working with your group

Name of Organization/Group/Person	How is this Organisation/Group/Person helping

**For Office Use Only**

Date Form was received: \_\_\_\_\_

Form Checked by (please print name): \_\_\_\_\_

Project meets eligibility criteria: Yes \_\_\_\_\_ No \_\_\_\_\_

If No, state briefly why \_\_\_\_\_